Job positing

Title: Senior Consultant - Information Security Management System (ISMS)

1.0 REPORTS TO: Principal
2.0 SUPERVISES: None
3.0 FTE: 1.0

4.0 Position summary:

Strategic need: Information Security Management Systems (ISMS) has been identified as a critical growth area for Ignition in 2019 and beyond. Our current business is focused on helping clients in the aerospace, defense, medical devices and automotive industries achieve and maintain conformity to international industry-specific Quality Management Systems (QMS) Standards like AS 9100, IATF 16949 and ISO 13485. With the emergence of Industry 4.0, complexities in information sharing within these industries have significantly increased and is expected to continue increasing in the future. Consequently, a reliable and robust information security framework is being recognized as a mission-essential component to maintain compliance to the aforementioned QMS Standards.

Position summary: The primary purpose of the Senior Consultant -Information Security Management Systems (ISMS) is to create and direct execution of a strategic growth plan for Ignition's ISMS vertical. This will include recruitment and orientation of a dedicated Project Engineer for this vertical.

5.0 Responsibilities & authority:

- Assist Ignition's business development function in identifying client needs, support proposal development and project costing activities for ISMS initiatives
- Perform ISMS gap assessments at client site based on requirements of ISO 27001
- Develop execution plans to address gaps identified in gap assessments
- Facilitate client's implementation of execution plans on-time and within budget
- Perform internal audits at client site to verify conformity of post-implemented systems against requirements of ISO 27001 ISMS Standards; support client's efforts to resolve internal audit findings on-time and within budget
- Facilitate third-party audit activities on behalf of clients. This could include, but not limited to, selection of third-party certification body, contract negotiations, scheduling, interviewing and selecting third-party auditors, represent client's ISMS system during third-party audit activities and support client's efforts in resolving third-party audit findings
- Prepare training curriculum, training material (including assessments) and deliver public and on-site training in the ISMS domain. Training topics could include but not limited to: ISO 27001 clause-by-clause interpretation, executive overview and internal auditor training.

6.0 Competence criteria:

6.1 Minimum education:

- BS in Computer Science, Computer Science Engineering, Information Technology or Management Information Systems (MIS)
- ISO 27001 ISMS Lead Auditor Certification traceable to Exemplar Global or International Registry of Certificated Auditors (IRCA) in good standing

6.2 **Minimum experience:**

- 10 years in the Information Security Management Systems (ISMS) domain

6.3 Minimum skills:

- Proficiency in the most recent NIST frameworks pertaining to Information Security

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- Strong verbal, written and presentation communication in English
- Project budgeting and program management

6.4 Other minimum requirements:
- Must possess valid driving license and valid passport at employment start
- Must possess legal status to work in the US at employment start

6.5 Non-essential, desired attributes:
- MS in BS in Computer Science, Computer Science Engineering, Information Technology or Management Information Systems (MIS)
- Project Management Professional (PMP) certification
- Consulting/training/auditing experience with the C-suite is highly preferred
- Proficiency in COSO, GAIT and ISO 31000 frameworks
- Any of the following certifications from the Institute of Internal Auditors (IIA)
    - Certified Internal Auditor (CIA)
    - Certification in Risk Management Assurance (CRMA)
    - Certification in Controlled Self Assessment (CCSA)
- Certified Six Sigma Black Belt from American Society of Quality (ASQ)

7.0 EQUAL EMPLOYMENT OPPORTUNITY: Ignition Life Solutions, Inc. is an Equal Employment Opportunity employer. It is the policy of Ignition Life Solutions, Inc. to provide equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, Ignition Life Solutions, Inc. will provide reasonable accommodations for qualified individuals with disabilities.

8.0 APPLICATION INSTRUCTIONS: Individual candidates and employment agencies with access to candidates meeting minimum competence criteria for this position should send a resume directly to: sri@ignitionlifesolutions.com. This is a job position posting and not a job offer. Ignition Life Solutions, Inc. reserves the right to terminate hiring process for this position without notice.